

## **NORTH EAST (INNER) AREA COMMITTEE**

**MONDAY, 18TH JUNE, 2012**

**PRESENT:** Councillor G Hussain in the Chair

Councillors S Hamilton, C Macniven,  
A Sobel and B Urry

### **1 Chair's Opening Remarks**

The Chair welcomed all in attendance to the June meeting of North East (Inner) Area Committee. He particularly welcomed Councillor A Sobel, Moortown ward to his first meeting.

He also informed the meeting that Councillor A Sobel had recently lost his father-in-law and on behalf of the Committee he conveyed his condolences.

In closing, he informed the meeting that due to the absence of the three Chapel-Allerton Ward Members, the meeting was in-quorate.

At the request of the Chair, Mr S Robinson, Governance Services outlined the protocol for Members' guidance.

### **2 Declaration of Interests**

The following personal declarations were made at the meeting:-

- Councillor A Sobel in his capacity as a Director of Chapeltown Development Trust (Agenda Item 9)(Minute 13 refers)
- Councillor G Hussain in view of the fact that one of his relatives owns one of the properties referred to within the report (Agenda Item 11)(Minute 15 refers)
- Councillor S Hamilton in her capacity as a Member on the West Yorkshire Fire and Rescue Service (Agenda Item 14)(Minute 9 refers)

### **3 Apologies for Absence**

Apologies for absence were received on behalf of Councillors R Charlwood, J Dowson, M Rafique and E Taylor.

### **4 Open Forum**

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

On this occasion, there were no matters raised under this item by members of the public.

**5 Minutes of the Previous Meetings**

**RECOMMENDED** - That the minutes of the meetings held on 12<sup>th</sup> March 2012 and 10<sup>th</sup> May 2012 be confirmed as a correct record.

**6 Matters Arising from the Minutes**

- a) Open Forum – Proposal to alleviate parking issues on Moorland Drive (Minute 83 a) refers)

Councillor S Hamilton referred to the above issue and enquired if an application for funding had been explored.

Nicola Denson, East North East Area Officer responded and informed the meeting that Section 106 funding was not applicable to this application. However she confirmed that costings had been obtained and agreed to refer this information to the Moortown Ward Members for further discussions.

- b) Children's Services Performance Report to Area Committees (Minute 84 refers)

Councillor C Macniven referred to the above issue and enquired on the latest developments with regards to the three clusters within the Inner North Leeds area.

Rory Barke, East North East Area Leader responded and agreed to provide Members of the Area Committee with a briefing note on this issue, together with a map of the clusters in conjunction with the Director of Children's Services.

Councillor A Sobel enquired on the availability on an update in relation to revisiting the the city priority on litter and dog fouling between Environmental Services and Children's Services in relation to encouraging young people to take responsibility for their action.

John Woolmer, East North East Locality Manager was in attendance for this item and provided the meeting with a verbal update following recent discussions held with the Director of Children's Services on this issue. He also agreed to consult with schools within the area in relation to progressing this matter further.

**7 North East Divisional Community Safety Partnership Annual Report**

The North East Divisional Community Safety Partnership submitted a report updating the meeting on the overall performance of the North East Divisional Community Safety Partnership and Neighbourhood Policing Teams for 2011/12.

The report also provided an overview of the work undertaken by the partnership within the locality to reduce crime and disorder.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- North East Police Divisional Targets (Appendix 1 refers)
- Structure chart for the North East Divisional Community Safety Partnership (Appendix 2 refers)
- Summary of POCA projects funded in the Inner North East area (Appendix 3 refers)

Beverley Yearwood, Area Community Safety Co-ordinator, Environment and Neighbourhoods presented the report and responded to Members' queries and comments.

Chief Inspector Mick Hunter, West Yorkshire Police was also in attendance and provided the meeting with background details.

Members attention was drawn to paragraph 3.23 of the report and it was noted that in the table provided, the cumulative figure on the number of offences for 2011-12 within the Chapel-Allerton ward for March should have been 309 and not 409 as stated.

Detailed discussion ensued on the contents of the report and appendices.

In summary, specific reference was made to the following issues:-

- clarification of the latest developments in relation to alley gating on Stonegate Road  
*(The Area Community Safety Co-ordinator responded and outlined the current planning/statutory notices procedures which was hoped to be completed within the next three months)*
- clarification of the incidents reported in relation to hate crime (MARAC) and reasons behind a decline in the figures
- clarification of the merits of Operation Aphid being introduced within Meanwood Park to alleviate on going problems in this area  
*(Chief Inspector Hunter responded and agreed to discuss this suggestion with his colleague, Inspector Briggs who would report back the outcome to Councillor Sobel in due course)*
- the need for the Area Committee to congratulate the police and officers on the excellent progress/outcomes made to date in this area
- clarification if the authority were making maximum use of the Community pay back scheme initiative

In concluding discussions, Rory Barke, East North East Area Leader informed the meeting that he was delighted to hear the positive comments made by Members at today's meeting. He confirmed that all agencies were working well in this area and that this pattern was set to continue in the coming year.

#### **RECOMMENDED –**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee continues to support the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary

Dwelling during 2011/12 through partnership work at neighbourhood level in accordance with the report now submitted.

- c) That the police and officers be congratulated on the excellent progress/outcomes made to date in this area.

## **8 ALMO Target Hardening Programme**

The Chief Executive East North East Homes Leeds submitted a report on progress in relation to the ALMO Target Hardening Programme.

Steve Hunt, Chief Executive, East North East Homes Leeds presented the report and responded to Members' queries and comments.

Angelena Fixter, Chair, East North East Homes Leeds Board was also in attendance to provide the meeting with background details.

In summary, specific reference was made to the following issues:-

- clarification of the well-being funding element for each ward
- clarification of the remit of CASAC and whether they had an assessment role within the process
- clarification of the how the programme would be publicised to vulnerable and/ or elderly owners

### **RECOMMENDED –**

- a) That the contents of the report be noted.
- b) That the North East (Inner) Area Committee notes the action taken to tackle burglary in Council properties by target hardening of locks and associated work in accordance with the report now submitted.
- c) That the request for approval to make a contribution of £4,500 (£1,500 per ward) in 2012/13 to support the programme in providing replacement locks for vulnerable and/or elderly owners in the Chapel Allerton, Moortown and Roundhay Wards be discussed under the Well-being Fund Revenue budget item (Minute 3 refers).

## **9 West Yorkshire Fire and Rescue Service - Annual Report**

The West Yorkshire Fire and Rescue Service submitted a report on the West Yorkshire Fire and Rescue Service Annual Report.

The main purpose of the report was to cover the following specific areas:-

- update on current performance
- update on Prevention and Protection interventions carried out in the past year
- New Local Area Risk Reduction Teams(LARRT's)

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Chapel – Allerton Ward Incidents May 2011 – April 2012 (Appendix A refers)
- Moortown Ward Incidents May 2011 – April 2012 (Appendix A refers)
- Roundhay Ward Incidents May 2011 – April 2012 (Appendix A refers)
- Maps showing Home Fires safety checks carried out in 12 month period 1/5/11-31/4/12 within the three wards (Appendix B refers)

Nigel Kirk, West Yorkshire Fire and Rescue Service presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- clarification of the reasons behind the disparity of home safety figures in the Moortown area  
*(Mr Kirk responded and outlined the current resourcing difficulties within the Fire Service, but emphasised that it was the vision of the Fire Service to target the most vulnerable during difficult times)*
- clarification of the consultation process undertaken in relation to fire flyer stickers and the need to consult with the Leeds Jewish Housing Association on Stonegate Road  
*(Mr Kirk responded and agreed to comply with this request)*
- reference to a serious fire at Elmete School on 19<sup>th</sup> May 2012 and the need for the Fire Service to brief Children's Services about the dangers of Council owned buildings that were in a state of dis-repair  
*(Mr Kirk responded and agreed to comply with this request)*

In concluding discussions, Rory Barke, East North East Area Leader requested a verbal update at today's meeting on the extensive consultation undertaken in 2011 which resulted in the approval of a merge of Gipton and Stanks fire stations into to a newly built Station in the Killingbeck area. He also raised the concerns expressed by Members at a previous meeting in relation to the removing the 2nd fire appliance from Moortown and to replace it with a smaller Fire Response Unit (FRU).

In response, Mr Kirk provided the meeting with a brief resume of the current consultation process with reference to planning approvals and estimated timescales.

**RECOMMENDED** – That the contents of the report and appendices be noted.

## **10 Delegation of Environmental Services - 2012/13 Service Level Agreement**

The East North East Locality Manager, Environment and Neighbourhoods Directorate submitted a report in relation to the Environmental Service Level Agreement for 2012/13.

Appended to the report was a copy of the following document for the information/comment of the meeting:-

## **'Inner North East Area Committee – Services Level Agreement 2012/13 – Delegation of Environmental Services'**

John Woolmer, East North East Locality Manager, Environment and Neighbourhoods Directorate presented the report and responded to Members' queries and comments.

In summary, specific reference was made to the following issues:-

- the need for the Area Committee to acknowledge that the work had made a significant difference within the locality
- clarification of this year's budget allocation
- clarification if the department would be reviewing the improvement plan against measured targets in six/twelve months time  
*(The East North East Locality Manager responded and informed the meeting that review reports would be submitted to Environmental Sub Group meetings for consideration)*

In concluding, the East North East Locality Manager circulated a briefing note on the 'Locality and City Centre Teams Olympic Torch' plan for the information of the meeting.

### **RECOMMENDED-**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That approval be given to the Service Level Agreement for the delivery of delegated environmental services during the 2012/13 municipal year in accordance with the report now submitted.

(Councillor S Hamilton left the meeting at 5.05pm during discussions of the above item)

## **11 East North East Welfare Reform Project Team**

The East North East Area Leader submitted a report providing the meeting with an update of the work undertaken in the east north east to support the work of the citywide welfare reform strategy.

The report also highlighted the actions developed focussing on the east north east ensuring that customers, service providers and stakeholders were prepared for and are able to respond to, the issues and requirements arising from the welfare reform strategy.

Appended to the report was a copy of the timetable for welfare reform and cuts in benefits for the information/comment of the meeting.

Sharon Hughes, East North East Area Improvement Manager presented the report and responded to Members' queries and comments.

The Committee noted that a information session would take place on 27<sup>th</sup> June 2012 for Community Voluntary Organisations.

In summary, specific reference was made to the following issues:-

- the need for the Area Committee to welcome the report and acknowledge the excellent work being undertaken with vulnerable groups i.e. mentally ill; those living in residential care etc
- clarification of the links being undertaken with Adult Social Care (*The East North East Area Improvement Manager responded and confirmed that this was being addressed. She also updated the meeting on the support being provided by the Credit Union and of the fact that East North East Homes Leeds were currently preparing a promotional pack*)
- the importance of disseminating the information as quickly as possible

**RECOMMENDED –**

- a) That the contents of the report and appendices be noted and welcomed.
- b) That this Committee notes the progress made since the last update in March 2012.

(Councillor A Sobel left the meeting at 5.30pm during discussions of the above item)

**12 Local Authority Appointments to Outside Bodies**

The Chief Officer (Democratic and Central Services) submitted a report outlining the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and requested the meeting to determine the appointments to those organisations which fall into the Committee to make an appointment in accordance with the submitted schedule.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Appointments to Outside Bodies Procedure Rules (Appendix 1 refers)
- Area Committee Appointments to Outside Bodies Schedule (North East Inner) (Appendix 2 refers)

**RECOMMENDED –**

- a) That the contents of the report and appendices be noted.
- b) That approval be given to the following annual appointments for 2012/13:-

Outside Body

Moor Allerton Elderly Care

Appointee

Councillor R Charlwood  
(subject to confirmation  
by Chapel-Allerton  
ward Members)

Community Action for Roundhay Elderly

Councillor C Macniven

East North East ALMO Area Panel

Councillor B Urry/  
Councillor A Sobel

### **13 Well Being Fund Revenue Budget**

The East North East Area Leader submitted a report providing Members with an update on the current position of the revenue well being funding for the Area Committee and highlighting the applications made for consideration by the Area Committee.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North East Area Committee Well-Being Budget 2012-13 (Appendix 1 refers)
- Framework for Area Committee Sponsored Apprenticeships – Report of Area Leader (East North East) (Appendix 2 refers)
- Potential model for Area Committee sponsored apprenticeships (Appendix 3 refers)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report and appendices.

#### **RECOMMENDED-**

- a) That the contents of the report and appendices be noted.
- b) That, subject to agreement from Chapel-Allerton/Moortown Ward Members, approval be given, in principle, to £2,937.50 from the Area Committee pot to West Yorkshire Police in accordance with the report now submitted.
- c) That should no funding be received from the Chapel-Allerton/Moortown Wards in relation to the above application, approval be in given, in principle, to funding the amount from the Roundhay Ward pot.
- d) That, subject to agreement from Chapel-Allerton/Moortown Ward Members, approval be given, in principle, to funding the £4,500 from the Area Committee pot for the target hardening programme for East North East to be able to upgrade the door security of properties that were not in their ownership in accordance with the report now submitted.
- e) That approval be given to match funding an Area Committee apprentice post at a cost £6,240 per year in accordance with the report now submitted and that a detailed implementation paper on this issue be submitted to the September meeting for consideration.



#### **14 Inner North East Community Charter and Promises**

The East North East Area Leader submitted a report seeking Area Committee approval for the 2012/13 Community Charter and setting out the proposed top three priorities for 2012/13 and reporting mechanism for all actions.

The Area Committee was also asked to agree the membership of the Environment and Wellbeing sub-groups.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- final draft Community Charter (Appendix 1 refers)
- current mailing list (Appendix 2 refers)
- Performance Plan with reference to the three priorities for action and recommended reporting mechanism (Appendix 3 refers)
- Inner North East Area Committee Forward Plan 2012/13 (Appendix 4 refers)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

Detailed discussion ensued on the contents of the report and appendices.

#### **RECOMMENDED –**

- a) That the contents of the report and appendices be noted.
- b) That, subject to the receipt of any further comments from Members of the Committee before 27<sup>th</sup> June 2012 deadline, approval be given to the Inner North East Area Community Charter for 2012/13 and to review and approve the mailing list in accordance with the report now submitted.
- c) That approval be given to the top three priorities and actions for 2012/13 and reporting mechanisms in accordance with the report now submitted.
- d) That consideration of the membership and nomination arrangements of the Area Committee sub groups be deferred until the next meeting in September 2012 and that this issue be discussed further at the Ward Member meetings.

#### **15 Environmental Sub Group Minutes**

The East North East Area Leader submitted a report on the Environmental Sub Group minutes held on 17<sup>th</sup> May 2012, together with the approved terms of reference and derelict sites agreed for action for the Inner North East.

Appended to the report were copies of the following documents for the information/comment of the meeting:-

- Inner North East Environment Sub Group – Minutes of a meeting held on 17<sup>th</sup> May 2012 (Appendix 1 refers)
- Inner North East Area Committee – Environment Sub Group – Terms of Reference (Appendix 2 refers)

Minutes approved as a correct record at the meeting held on Monday, 3rd September, 2012

- Current derelict and eyesore sites in Inner North East Leeds (Appendix 3 refers)

Nicola Denson, East North East Area Officer presented the report and responded to Members' comments and queries.

**RECOMMENDED-**

- a) That the contents of the report and appendices be noted.
- b) That the minutes of the Inner North East Environment Sub Group meeting held on 17<sup>th</sup> May 2012 be received and noted.

**16 Area Chairs Forum Minutes**

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on the Area Chairs Forum minutes held on 13<sup>th</sup> January 2012.

Appended to the report was a copy of the minutes of the meeting held on 13<sup>th</sup> January 2012 for the information/comment of the meeting.

**RECOMMENDED –**

- a) That the contents of the report and appendices be noted.
- b) That this Committee notes the contents of Area Chairs Forum minutes held on 13<sup>th</sup> January 2012.

**17 Chair's Closing Remarks**

The Chair referred to the Chapeltown to City Centre Cycle route and reminded Members that the consultation closed on 3<sup>rd</sup> July 2012. Detailed design drawings for the route and details of how to give feedback were available at [www.leeds.gov.uk/chapeltownroute](http://www.leeds.gov.uk/chapeltownroute) or by contacting Mark Robinson on Leeds 39 51470.

**18 Date and Time of the Next Meeting**

Monday 3<sup>rd</sup> September 2012 at 4.00pm in the Civic Hall, Leeds.

(The meeting concluded at 5.55pm)